



We are calling for volunteers to help Almadale Farms become the best community in Collierville! Committee membership fosters community engagement but also helps the board accomplish important community tasks. By being part of a committee, you will have the opportunity to meet people in the community, create a greater sense of community and help keep operating costs down for the homeowner's association. Thank you for volunteering and supporting Almadale Farms.

We have 10 Committees: Social, Welcome, Landscaping, Pool, CCR, Architectural Review, Nominating, Compliance, Strategy and Decorations. Each committee will have a Chair and volunteers. We have vacant chair positions as well as committee volunteer positions. Each committee also has a description of responsibilities and duties below. If you would like to be a chair and/or volunteer, please email Chessie Hayes at [fbiggam@gmail.com](mailto:fbiggam@gmail.com).

### **Social Committee**

The Social Committee oversees planning neighborhood events and makes sure that homeowners have the opportunity to meet their neighbors. The Social Chair position is responsible for overseeing all neighborhood events as well as event chairs.

ALMADALE FARMS  
**VOLUNTEER**  
OPPORTUNITIES

Email Chessie Hayes at  
[fbiggam@gmail.com](mailto:fbiggam@gmail.com) to volunteer!



Chairperson: Vacant / Chair needed

Volunteers needed

- Garage Sale (First one is April 28 & 29): The team is responsible for setting the dates (Spring/Fall), getting balloons, putting up signs, and marketing the event.

- Event Chair: Vacant – Chair needed

Volunteers needed

- Holiday Photo Ops / Parades: The team is responsible for setting up and finding volunteers for a visit with the Easter Bunny and Santa Claus, as well as organizing a July 4th parade through the neighborhood for the kids.

- Event Chair – Vacant / Chair needed

- Volunteers needed

- Food Truck Fridays: The team is responsible for coordinating the food trucks and local musicians to feed and entertain the community throughout the spring, summer and fall.

- Event Chair: Tracy Cunningham

- Volunteers needed

- National Night Out Neighborhood Block Party: The team is responsible for organizing and marketing fun block party activities scheduled for the first Tuesday of August every year.

- Event Chair – Vacant / Chair needed

- Volunteers needed

- Clubs: The team creates and plan smaller group events, such as Book or Bunko Club if desired by neighborhood.

- Event Chair – Vacant / Chair needed

- Volunteers needed

### **Welcome Committee**

A welcome committee makes the transition for new residents easier. They put together all-important welcome packets for new residents,



which include information about the HOA and provide a warm introduction to the community.

Chairperson: Vacant / Chairperson needed

Volunteers needed

### **Landscaping Committee**

The team periodically inspects the neighborhood common areas to determine repair and maintenance needs. Included are the landscaping, lawns, sidewalks, lakes, drainage features, trees, fountains, etc. The Committee meets monthly to compile a list of concerns and forwards them to the BOD with recommended corrective action. The Committee also recommends to the BOD on improvements to the common ground, e.g., additional tree plantings, new landscaping areas, etc. The Committee also meets monthly to select a Yard of the Month (YOM) among our residences. The goal is to promote pride in the beauty of neighborhood, encourage all to maintain a well-kept lawn, and reward those with a beautiful, well maintained lawn and landscape.

Chairperson: Tom Morgan

Volunteers needed

### **Decorations Committee**

The team will put out and take down holiday decorations for Memorial Day, July 4th, Labor Day, Veterans Day, Christmas, etc.

Chairperson: Vacant / Chairperson needed

Volunteers needed

### **Pool Committee**

Chairperson: Mike Cunningham

Volunteers not needed at this time

The team works with our pool vendor to ensure a well-maintained neighborhood community pool, pool deck and furniture, and other amenities. The team works with our pool vendors and performs general



pool maintenance to ensure the pool is safe to use during the open pool season.

#### **CCR Committee**

The team reviews the current HOA's CCR policies and develops recommended changes/updates for approval by the HOA and implementation. The team reviews and ensures compliance with those policies and ethical and governance standards.

Chairperson: Aaron Peeveyhouse

Volunteers needed

#### **HOA Architectural Review Committee**

The team reviews design applications from homeowners to ensure compliance with the architectural guidelines stated in the governing documents. The Architectural Review committee makes suggestions to the board for approval/rejection of applications with the board members making the final decision.

Chairperson: Vacant / Chair needed

Volunteers needed

#### **Nominating Committee (per Almadale Farms CCRs)**

The team proposes a slate of board candidates for the for the Annual Homeowners meeting.

Chairperson: Current Board Member (TBD)

Volunteers needed

#### **Strategy (3/5 Year Planning) Committee**

The team prepares and makes recommendations to the board on community planning and improvements (capital planning) to make Almadale Farms a great place to live for all our neighbors.

Chairperson: Darin Gerlach

Volunteers needed



### **Covenants Enforcement Committee**

The HOA Compliance committee assists the board in matters of rule compliance and violations enforcement, including help to identify and tag light post lights that are not working to ensure a well-lit and safe neighborhood.

Chairperson: Vacant / Chair needed

Volunteers needed

Sincerely,  
Chessie (Biggam) Hayes

[fbiggam@gmail.com](mailto:fbiggam@gmail.com)