

ALMADALE FARMS NEIGHBORHOOD ASSOCIATION
ARCHITECTURAL CHANGE APPLICATION

Deck/Porch/Patio/Arbors/Trellis

- _____ Complete Architectural Change Application form
- _____ Copy of lot survey, scaled drawing, or Google Earth screen shot, showing location of proposed addition with dimensions
- _____ Scaled drawing showing all elevations and dimensions preferably from builder or contractor
- _____ Provide type of material(s) to be used and paint or stain color (samples required)
- _____ Accepted roof materials are asphalt shingles (to match existing roof) or standing seam
- _____ Standing Seam requirements: Standing-seam Metal Roofing is not an approved residential roofing material except in very limited applications such as patio roofs and as architectural accents. Standing-seam metal has not been approved for total roof coverage.
 - Aluminum Snap and Lock or Mechanical Seam construction
 - Flat panels only, width 12" to 16" between seams
 - Low-gloss finish, color to be approved by ARC
- _____ Corrugated metal, corrugated fiberglass, thin wood lattice, thin plastic lattice, canvas and tarps are not allowed as materials that are part of a shade structure.
- _____ If a dumpster is required, debris must not be allowed to exceed top of container or left out of container. Dumpster must be removed as soon as work has ceased. Provide location and date of delivery and expected date or removal for dumpster.

Outdoor Fire Element

- _____ All fire elements of any type shall be located a minimum of five feet (5'0") from any property line
- _____ Freestanding fire element that is taller than six feet (6'0") above the adjacent finished grade (including the chimney) shall be located a minimum of ten feet (10'0") from any fence or property line
- _____ The setback dimension noted above is measured to the face of the overall structure around the fire feature; and not the dimension to the actual flame.

Fences/Retaining Walls

- _____ Complete Architectural Change Application form
- _____ Copy of lot survey, scaled drawing, or Google Earth screen shot, showing location of fence with dimensions
- _____ Sketch, photograph or brochure showing design (including gates)
- _____ Brick Columns (16" x 16" and 6 feet in height) are required on 90 degree angles corners that have street exposure and lake exposure
- _____ Brick to match house brick and mortar and have appropriate detail and cap
- _____ Fence to be set back at least 10 feet from front corner of house
- _____ Materials: Brick, Wrought Iron, Shadow-Box Wood or combination of the three
- _____ Town of Collierville requires a fence permit
- _____ Retaining walls shall not be seen from the street as much as possible. Allowable materials are railroad ties, landscape timber or stone.

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Landscaping (major additions or changes only)

- _____ Complete Architectural Change Application form
 - _____ Landscaping plan drawing with plants, container size, and other materials indicated
 - _____ Samples of decorative stone or brick for border material
 - _____ Border for beds should be level from front to back regardless of slope
- *No loose rock groundcover, landscape timbers or plastic edging allowed in street side elevations*

Replacing Windows/Doors/Garage Doors

- _____ Wood or vinyl clad wood windows only
- _____ No screen doors on front or side doors viewed from the street allowed
- _____ Glass security doors with minimal ornamentation allowed with approval

Exterior Paint Color Change

- _____ Complete Architectural Change Application form
- _____ Supply Paint chip(s), digital samples not accepted
- _____ Specification of areas to be painted and color to be used, low level sheen only

Replacing Roof Shingles

- _____ Asphalt roof shingles to be 3-dimensional architectural grade
- _____ If changing from original color shingle, provide enough samples to represent color variations
- _____ If replacing with original color submit form only, no sample needed

Play Equipment

- _____ Complete Architectural Change Application form
- _____ Copy of lot survey, scaled drawing, or Google Earth screen shot, showing location of play equipment. Not visible from street to the extent possible.
- _____ Approval of location from neighbors for play sets
- _____ Brochure or catalog photo and description
- _____ Color/Finish, Wood or green canvas top on playset
- _____ Basketball goals: Ground sleeve mounted in ground (preferred) or portable basketball goals only. No permanent in ground or garage mount.

Swimming Pool

- _____ Complete Architectural Change Application form
- _____ Copy of lot survey, scaled drawing, or Google Earth screen shot, showing location of pool and fencing
- _____ Scaled drawing showing dimensions of pool, location to setbacks, and pool decking
- _____ Location of pool equipment
- _____ Type of pool – Gunite, fiberglass, or in-ground vinyl liner (no above ground pools allowed)
- _____ Low diving board allowed
- _____ Slides not permitted
- _____ Cannot change natural drainage of water to your property onto neighbors' property